

The Reorganizational Meeting of the Board of Education of Madison Central School was held on July 7, 2020 at 6:30 pm via Google Meet.

**MEMBERS PRESENT:** Mrs. Laura Billings  
Ms. Jessica Clark  
Mr. Michael Filipovich  
Mrs. Jennifer Lavoie  
Mrs. Brittany Rizzo  
Mr. Jona Snyder  
Ms. Jennah Turner

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Mr. Jason Mitchell, Superintendent  
Mr. Larry Nichols, Building Principal  
Mr. Brian Latella, Elementary Principal  
Mrs. Melanie Brouillette, Treasurer  
Ms. Tracey Lewis, District Clerk

- I. Call to Order and Pledge – District Clerk
  - a. Tracey Lewis, District Clerk, called the meeting to order at 6:33 pm.
  
- II. Oath of Office
  - a. District Clerk - Due to Google Meet conditions, the oath will be performed on July 8, 2020 in the office. Oath performed at 8:15 am on July 8, 2020.
  - b. Superintendent - Due to Google Meet conditions, the oath will be performed on July 8, 2020 in the office. Oath performed at 8:16 am on July 8, 2020.
  - c. Newly elected members
    1. Laura Billings - Oath completed in the office on July 6, 2020.
    2. Jona Snyder - Oath completed in the office on July 6, 2020.
    3. Jennah Turner - Oath completed in the office on July 6, 2020.
  
- III. Election of 2020-2021 Board President and Oath of Office

**MOTION # 1 - NOMINATION OF JENNIFER LAVOIE AS BOARD PRESIDENT**

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Billings, the board moved to nominate Jennifer Lavoie as Board President. There were no other nominations. Motion carried 7 yes, 0 no.

Mrs. Lavoie will come to the office to sign her Oath of Office.

- IV. Election of 2020-2021 Board Vice President and Oath of Office

**MOTION # 2 - NOMINATION OF MIKE FILIPOVICH AS BOARD VICE PRESIDENT**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Lavoie, the board moved to nominate Mike Filipovich as Board Vice President. There were no other nominations. Motion carried 7 yes, 0 no.

- V. Appointment of District Officers
  - a. District Clerk – Tracey Lewis
  - b. District Treasurer – Melanie Brouillette – bonded at \$300,000
  - c. Deputy Treasurer - Larry Nichols – bonded at \$300,000
  - d. District Tax Collector – Laura Fuess
  - e. Internal Claims Auditor – Johanna Kaul
  - f. Extra-Classroom Activity Accounts – Tracey Lewis
  - g. Purchasing Agent – Melanie Brouillette / Alternate Jason Mitchell

**MOTION # 3 - APPROVAL OF APPOINTMENT OF DISTRICT OFFICERS**

ON THE MOTION of Mr. Snyder, seconded by Mr. Filipovich, the board moved to approve the appointment of the District Officers as listed. Motion carried 7 yes, 0 no.

- VI. Appointments
  - a. School Physician – Community Memorial Hospital
  - b. School Attorney – Ferrara, Fiorenza, Larrison, Barrett and Reitz, P.C., Hancock & Estabrook and Costello Cooney Fearon PLLC
  - c. Attendance Officer – Tracey Lewis
  - d. Independent Auditor – Mostert, Manzanero and Scott, LLP
  - e. Records Access Officer – Jason Mitchell
  - f. Records Management Officer – Melanie Brouillette
  - g. Representative to OMH (Tri County) School Boards Association – Jona Snyder, Alternate Laura Billings
  - h. Representatives for District Contract Negotiations (2) – Jona Snyder and Mike Filipovich
  - i. Compliance Coordinator – Building Principal Larry Nichols
  - j. Dignity Act Coordinator – Building Principal Larry Nichols, Elementary Principal/Committee on Special Education Chairperson Brian Latella, School Counselors Michael Lee and Rachel DiGeorge
  - k. Data Protection Officer – Kurt Peavey

**MOTION # 4 - APPROVAL OF APPOINTMENTS**

ON THE MOTION of Mr. Filipovich, seconded by Mr. Snyder, the board moved to approve the appointments as listed. Motion carried 7 yes, 0 no.

- VII. Committee Appointments
  - a. Committee on Special Education (CSE)
    - Parent or Person in Parental Relationship to the Student
    - Regular Education Teacher of the Student
    - Special Education Teacher of the Student
    - School Psychologist – TBD
    - Chairperson/Administrator – Brian Latella
    - Subcommittee Chairperson – Jon Silkowski
    - School Physician
    - Parent Member – TBD
    - Other Persons Having Knowledge or Special Expertise Regarding the Student
    - Student, if appropriate
    - Office Assistant: Johanna Kaul

**MOTION # 5 - APPROVAL OF CSE COMMITTEE ON SPECIAL EDUCATION**

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Clark, the board moved to approve the Committee on Special Education (CSE) as listed. Motion carried 7 yes, no.

- b. Committee on Pre-School Education (CPSE)
  - Parent or Person in Parental Relationship to the Student
  - Regular Education Teacher of the Student
  - Special Education Teacher of the Student
  - School Psychologist – TBD
  - Chairperson/Administrator – Brian Latella
  - Subcommittee Chairperson – Jon Silkowski
  - School Physician
  - Parent Member – TBD
  - Other Persons Having Knowledge or Special Expertise Regarding the Student
  - Student, if appropriate
  - Office Assistant: Johanna Kaul
  - Early intervention Transition specialist, if appropriate
  - Representative from Madison County – Ms. Rosanne Lewis
  - Representative from Oneida County – Ms. Barb Pelligrino

**MOTION # 6 - APPROVAL OF CPSE COMMITTEE ON PRE-SCHOOL EDUCATION**

ON THE MOTION of Mrs. Rizzo, seconded by Mr. Filipovich, the board moved to approve the Committee on Pre-School Education (CPSE) as listed. Motion carried 7 yes, 0 no.

- c. Acceptance to use Impartial Hearing Officer List as provided by NYSED Impartial Hearing Reporting System @pd.nysed.gov/spcedhelp/ihrs.

**MOTION # 7 - ACCEPTANCE TO USE IMPARTIAL HEARING OFFICER LIST**

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Billings, the board moved to approve the acceptance to use the Impartial Hearing Officer List as provided by NYSED Impartial Hearing Reporting System @pd.nysed.gov/spcedhelp/ihrs. Motion carried 7 yes, 0 no.

- d. District Safety Team – see enclosed list

**MOTION # 8 - APPROVAL OF THE DISTRICT SAFETY TEAM**

ON THE MOTION of Mr. Filipovich, seconded by Mr. Snyder, the board moved to approve the District Safety Team. Motion carried 7 yes, 0 no.

VIII. Designations

Asbestos Designee – Christopher Post

Official Depository – Key Bank, National Bank and Trust, Bank of America, HSBC and First Niagara Bank

Investment Banks – Bank of America, Chase Bank, National Bank and Trust and MBIA (Class), New York Liquid Assets Funds (NYLAF), Citizens Bank, HSBC, Key Bank and First Niagara Bank

Official Newspaper – Oneida Daily Dispatch

Health Consortium Representative – Melanie Brouillette

Health Consortium Alternate Representative – Jason Mitchell

Homeless Liaison – Larry Nichols

Worker’s Compensation Consortium Representative – Melanie Brouillette

Worker’s Compensation Consortium Alternate Representative - Jason Mitchell

**MOTION # 9 - APPROVAL OF DESIGNATIONS**

ON THE MOTION of Mrs. Rizzo, seconded by Mr. Filipovich, the board moved to approve the Designations as listed. Motion carried 7 yes, 0 no.

IX. Authorizations

Payroll Certification – Melanie Brouillette

Conference Approval – Jason Mitchell

Petty Cash Funds – Melanie Brouillette

Signatures for all checks, deposits for all funds except Extra Classroom Activity – Melanie Brouillette / Alternate Larry Nichols

Signatures for Extra Classroom Activity – Jason Mitchell and Tracey Lewis / Alternate Larry Nichols

Budgetary Transfers – Jason Mitchell

Applications and Reports for Federal Funds – Jason Mitchell

School Lunch and Breakfast Claims and Applications – William Cotter

Authorization to Suspend

- a. Jason Mitchell - Superintendent

- b. Larry Nichols – Building Principal

- c. Brian Latella – Elementary Principal

Authorization for the use of the District Credit Card - Superintendent Jason Mitchell or his designee with a limit of \$2,500.00

**MOTION # 10 - APPROVAL OF AUTHORIZATIONS**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Rizzo, the board moved to approve the Authorizations as listed. Motion carried 7 yes, 0 no.

X. Adoption of Board Policies

**MOTION # 11 - ADOPTION OF BOARD POLICIES**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Rizzo, the board moved to adopt the Board Policies. Motion carried 7 yes, 0 no.

XI. Authorization to borrow up to \$900,000 in revenue anticipation notes for the 2020-2021 school year.

**MOTION # 12 - APPROVAL OF AUTHORIZATION TO BORROW**

ON THE MOTION of Mr. Filipovich, seconded by Mr. Snyder, the board moved to approve the authorization to borrow up to \$900,000 in revenue anticipation notes for the 2020-21 school year. Motion carried 7 yes, 0 no.

XII. Approval of Mileage Reimbursement Rate at the IRS variable rate

**MOTION # 13 - APPROVAL OF MILEAGE REIMBURSEMENT RATE**

ON THE MOTION of Mrs. Rizzo, seconded by Mrs. Billings, the board moved to approve the mileage reimbursement rate at the IRS variable rate. Motion carried 7 yes, 0 no.

XIII. Approval of Annual Reserve Report

**MOTION # 14 - APPROVAL OF ANNUAL RESERVE REPORT**

ON THE MOTION of Mr. Filipovich, seconded by Mr. Snyder, the board moved to approve the Annual Reserve Report. Motion carried 7 yes, 0 no.

XIV. Approval of Annual Out of District Student Tuition of \$1,100.00 per year for 2020-2021

**MOTION # 15 - APPROVAL OF ANNUAL OUT OF DISTRICT STUDENT TUITION**

ON THE MOTION Mr. Snyder, seconded by Mr. Filipovich, the board moved to approve the annual out of district student tuition of \$1,100.00 per year for the 2020-21 school year. Motion carried 7 yes, 0 no.

XV. Substitute Rate of Pay as per the attached worksheet

**MOTION # 16 - APPROVAL OF SUBSTITUTE PAY RATES**

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Rizzo, the board moved to approve the proposed 2020-21 Substitute Rates of Pay as per the worksheet. Motion carried 7 yes, 0 no.

XVI. Adoption of Calendars

- a. Board of Education Meetings
- b. Establishment of Hours for Budget Vote and Election – Recommendation 12:00 Noon to 8:00 p.m. on May 18, 2021

**MOTION # 17 - ADOPTION OF CALENDARS**

ON THE MOTION Of Mr. Filipovich, seconded by Mrs. Rizzo, the board moved to adopt the Board meeting calendar and to approve the date for the Annual Budget Vote and Election. Motion carried 7 yes, 0 no.

XVII. Appointment of Election Inspector and Clerks

- a. Susan Anderson, Inspector
- b. Gary Anderson, Inspector
- c. Diane Janney, Inspector
- d. Laura Fuess
- e. Jo Blunt
- f. Gerry Peckham
- g. Barbara Andrews
- h. Kathy Burns

**MOTION # 18 - APPROVAL OF ELECTION INSPECTORS AND CLERKS**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Rizzo, the board moved to approve the appointment of the Election Inspectors and Clerks as per the list above. Motion carried 7 yes, 0 no.

- XVIII. Acceptance of Free and Reduced Lunch Price Income Eligibility Guidelines for School Lunch 2020-2021

**MOTION # 19 - ACCEPTANCE OF FREE AND REDUCED LUNCH PRICE INCOME ELIGIBILITY GUIDELINES**

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Rizzo, the board moved to accept the Free and Reduced Lunch Price Income Eligibility Guidelines for School Lunch for the 2020-21 school year. Motion carried 7 yes, 0 no.

- XIX. Approval of Extra-Curricular Organizations as listed on enclosed listing

**MOTION # 20 - APPROVAL OF THE EXTRA CURRICULAR ORGANIZATIONS FOR 2020-21**

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Billings, the board moved to approve the list of Extra-Curricular Organizations for the 2020-21 school year. Motion carried 7 yes, 0 no.

- XX. Additional Authorizations

- a. Retiree Drug Subsidy (RDS) Center Authorized Representative Verification – Lisa M. Decker as Authorized Representative

**MOTION # 21 - APPROVAL OF ADDITIONAL AUTHORIZATION**

ON THE MOTION of Mrs. Clark, seconded by Mrs. Billings, the board moved to approve Lisa M. Decker as the Authorized Representative for the Retiree Drug Subsidy (RDS) Center Authorized Representative Verification. Motion carried 7 yes, 0 no.

- XXI. Adjournment

**MOTION # 22 - ADJOURNMENT**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Rizzo, the board moved to adjourn the Reorganization Meeting at 6:50 pm. Motion carried 7 yes, 0 no.